

## **INSTRUCTIONS FOR PRESENTERS**

### **ORAL PRESENTATIONS**

Oral presentations should take no more than 15 minutes. Five additional minutes will be allowed for questions and/or comments.

### **POSTERS**

A maximum area of 120 x 120 cm will be available for each poster. Authors will have time to be with their posters for an exchange of ideas or comments. Depending on the number of contributions, posters may be displayed half a day or for the full duration of the meeting.

### **ABSTRACTS**

The deadline for the submission of abstracts is April 15, 2004.  
Abstracts can be presented in English or Spanish.

### **Guidelines**

The title should be centered and in boldface. Below the title should be the name of the author(s), also centered. Please place an asterisk following the name of the presenting author. In the next line, give the addresses of each author's institution and the email address of the first author.

Maximum abstract length is 300 words in a single paragraph, aligned to the left, single-spaced with broad margins (2.5 cm per side) using capitals and lower case.

Please do not include figures, graphs, citations or references. It is suggested that you include the following in your abstract: research objectives, methods, results and conclusions. Scientific names should be in italics.

Word for Windows version 98 or superior is acceptable, formatted on a letter size sheath (8.5X11 inches); Times New Roman 12 pt.

### **When sending your abstract, please provide the following information:**

- (i) Type of presentation: oral or poster.
- (ii) If you are a student, your level (Bachelor, M. Sc. or Ph.D.) and whether you wish to participate in the student competition.
- (iii) Equipment needed for oral presentations: slide, digital or acetate projector. If you are giving a PowerPoint presentation, bring your talk on a CD with your file saved as a Word document.
- (iv) Please indicate if you wish to be the chairperson of any particular session.

Send abstracts by email or send it on a 3.5 disk by regular mail (we recommend use of the fast delivery system) to the meeting secretaries to the following

**addresses:**

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Abstracts will be evaluated by the meeting scientific committee and  
will be placed on its proper subject session.